

Pilgrim Health Administration Module

User's Quick Reference Guide



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1. Opening the System

The system is available online (24 X 7) through the following link

<https://ehaj.awqaf.gov.ae>

The home page will appear as below, Click the button shown in red circle on the right side to open the Health Module.

أداة الإستخدام

الهيئة العامة للشؤون الإسلامية والأوقاف
GENERAL AUTHORITY OF ISLAMIC AFFAIRS & ENDOWMENTS

United Arab Emirates

البوابة العامة للتسجيل الإلكتروني للحجاج

وصف البرنامج : برنامج بخصر وينظم جميع إجراءات موسم الحج في بوابة إلكترونية واحدة
هدف البرنامج : تحقيق رؤية مجلس الوزراء بشأن الحكومة الذكية ونسخة كافة الإمكانيات التقنية نحو تطوير وإرفاء الخدمات وتسعيها وتقليل الإجراءات

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مفون الملكية
اتلاء لمتوسطة
لرهم المتناسي (AWQAF) 800-29723

2. Login in to the System

The user name and password for doctors and administrative employees are already send by email to respective emails ids. If more users are required, that can be applied only by official email from coordinator to Hajj@awqaf.gov.ae



The screenshot shows the login interface for the Hujjaj Health Administration. At the top, there are logos for the United Arab Emirates and the General Authority of Islamic Affairs & Endowments. Below these is a brown header with the text "Hujjaj Health Administration". Underneath is another brown header with the text "Login". The main content area contains a login form with the following elements:

- An "Email" label above a text input field containing the placeholder "Email".
- A "Password" label above a text input field containing the placeholder "Password".
- A checkbox labeled "Remeber Me" (note the typo) with a checked mark.
- A link labeled "Forgot password?".
- A brown "Login" button at the bottom center of the form.

Enter your valid email ID and password.

3. Forgot Password

The "Forgot Password" button in the login page provide the way to receive the password either by email or by SMS.



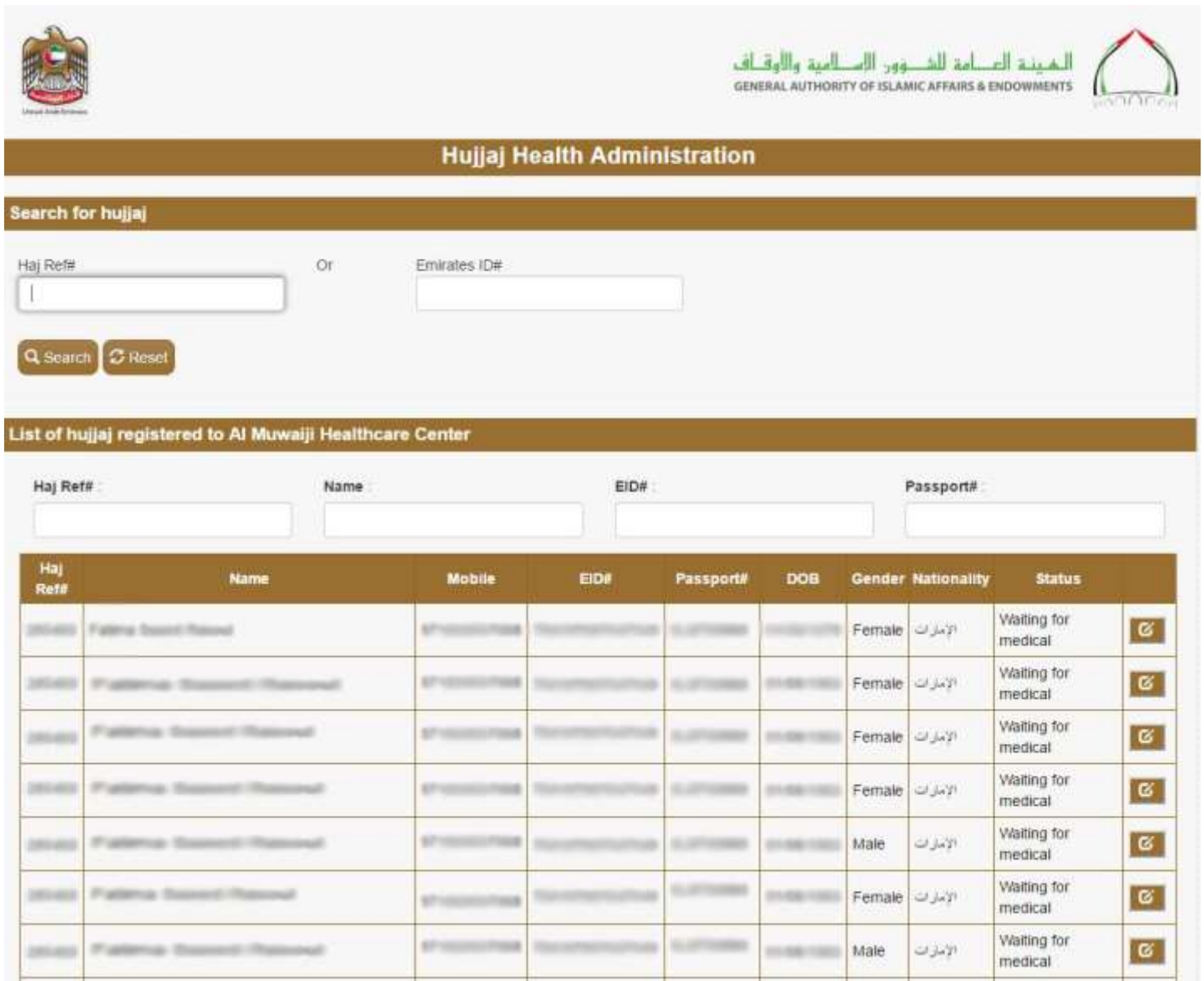
Enter your official email id and click **Continue** button. You will get the following screen if the user exist. Else try to register through department coordinator.



If mobile number is available in the system, it will show both mobile number and email id as above. Click the **Send** button

4. The Landing Page

After successful login, the landing page will appear as below. The administrative employees can view only the details hujjaj registered to their health center. While doctors can view other hujjaj also.



Hujjaj Health Administration

Search for hujjaj

Haj Ref# Or Emirates ID#

List of hujjaj registered to Al Muwaiji Healthcare Center

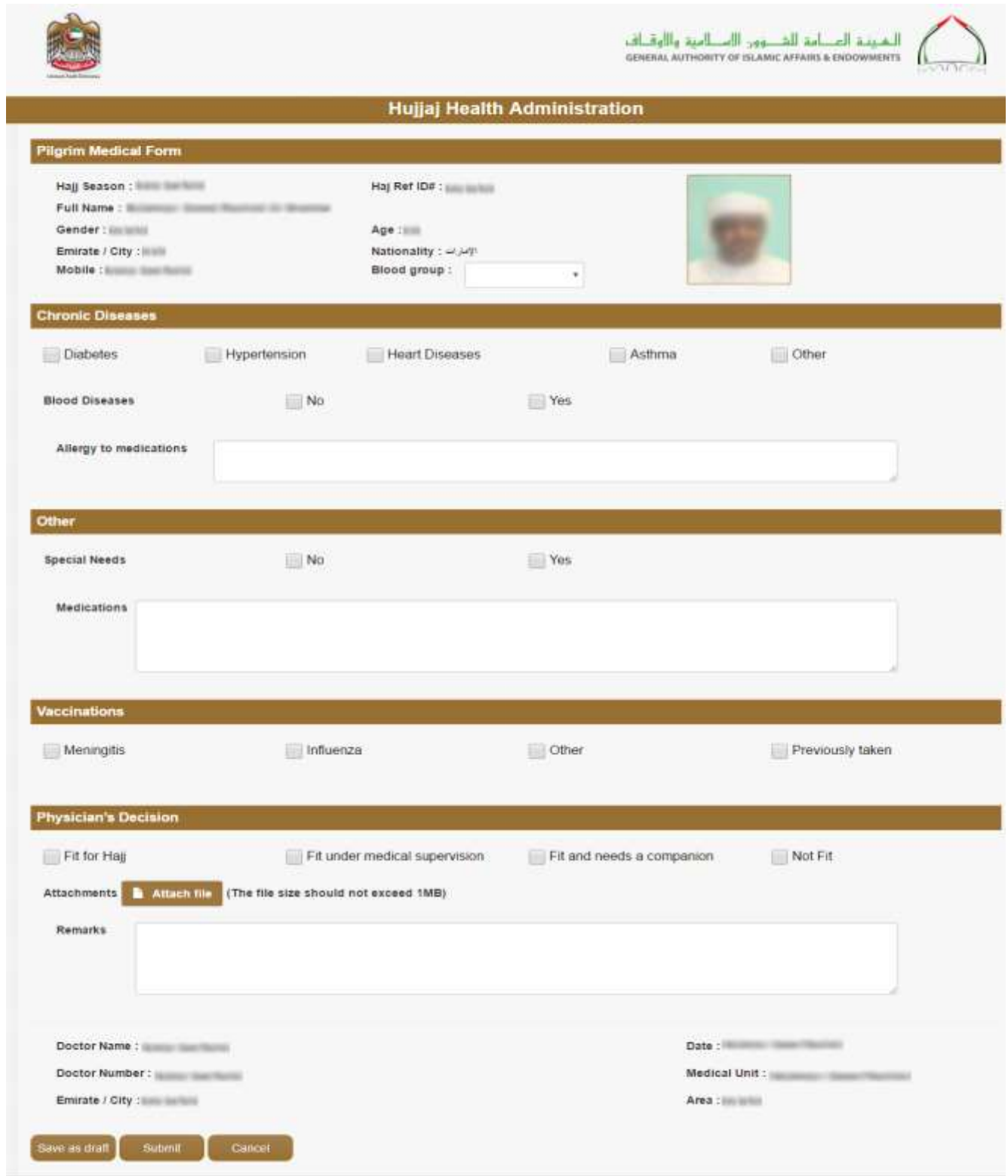
Haj Ref# : Name : EID# : Passport# :

Haj Ref#	Name	Mobile	EID#	Passport#	DOB	Gender	Nationality	Status	
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Female	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Female	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Female	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Female	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Male	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Female	الإمارات	Waiting for medical	<input type="button" value="📄"/>
201801	Fatima Saad Alshaykh	97150201788	999999999999999999	U20180001	20/08/1978	Male	الإمارات	Waiting for medical	<input type="button" value="📄"/>

Doctor can open the Medical form by clicking the button at the right side of each Haj. If the Haj does not registered to the particular medical center; that can be accessed by the upper **search** button.

5. The Medical Form

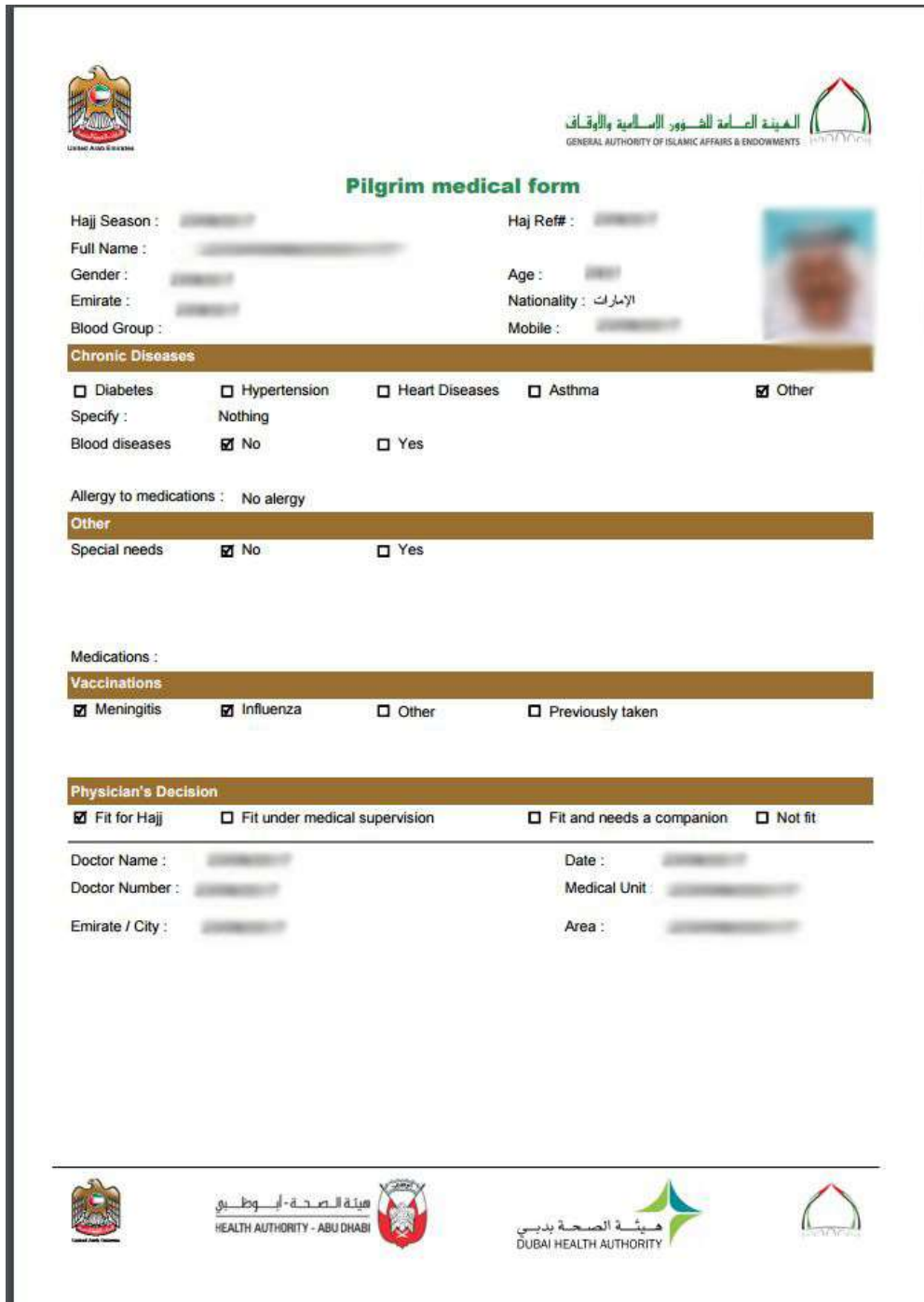
It is doctor's responsibility to fill the following electronic medical form



The screenshot shows the 'Pilgrim Medical Form' interface within the 'Hujjaj Health Administration' system. The form is organized into several sections:

- Pilgrim Medical Form:** Contains fields for Hajj Season, Full Name, Gender, Emirate / City, Mobile, Hajj Ref ID, Age, Nationality, and Blood group. A photo of the pilgrim is displayed on the right.
- Chronic Diseases:** Includes checkboxes for Diabetes, Hypertension, Heart Diseases, Asthma, and Other. There are also options for Blood Diseases (No/Yes) and a text field for Allergy to medications.
- Other:** Includes a checkbox for Special Needs (No/Yes) and a text field for Medications.
- Vaccinations:** Includes checkboxes for Meningitis, Influenza, Other, and Previously taken.
- Physician's Decision:** Includes checkboxes for Fit for Hajj, Fit under medical supervision, Fit and needs a companion, and Not Fit.
- Attachments:** Features an 'Attach file' button with a note: '(The file size should not exceed 1MB)'. Below this is a large text area for 'Remarks'.
- Footer:** Contains fields for Doctor Name, Doctor Number, Emirate / City, Date, Medical Unit, and Area. At the bottom are three buttons: 'Save as draft', 'Submit', and 'Cancel'.

- In the above form, the doctor can save the document temporarily by clicking the **Save as Draft** button with a status **In Process**. He can complete it later.
- Click on the **Submit**, will save the data and cannot be edited again.
- The doctor can take a print of the medical form after the successful submit in A4 size paper.



The screenshot shows a web-based medical form titled "Pilgrim medical form" from the General Authority of Islamic Affairs & Endowments. The form includes fields for Hajj Season, Full Name, Gender, Emirate, Blood Group, Hajj Ref#, Age, Nationality, and Mobile. It features several sections with checkboxes: "Chronic Diseases" (Diabetes, Hypertension, Heart Diseases, Asthma, Other), "Blood diseases" (No, Yes), "Allergy to medications" (No allergy), "Other" (Special needs: No, Yes), "Vaccinations" (Meningitis, Influenza, Other, Previously taken), and "Physician's Decision" (Fit for Hajj, Fit under medical supervision, Fit and needs a companion, Not fit). At the bottom, there are fields for Doctor Name, Doctor Number, Emirate / City, Date, Medical Unit, and Area. The footer contains logos for the Health Authority - Abu Dhabi and the Dubai Health Authority.

6. Printing the Previous records

The list in the landing page for both administrative employees and doctors have the link to print the reports again.

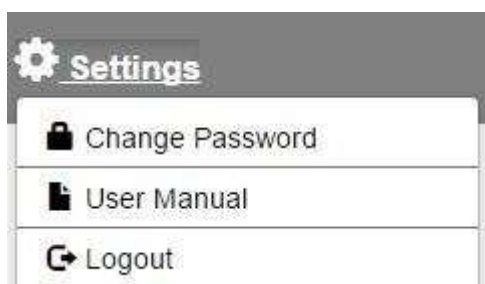
List of hujjaj registered to Al Muwaiji Healthcare Center

Haj Ref#: Name: EID#: Passport#:

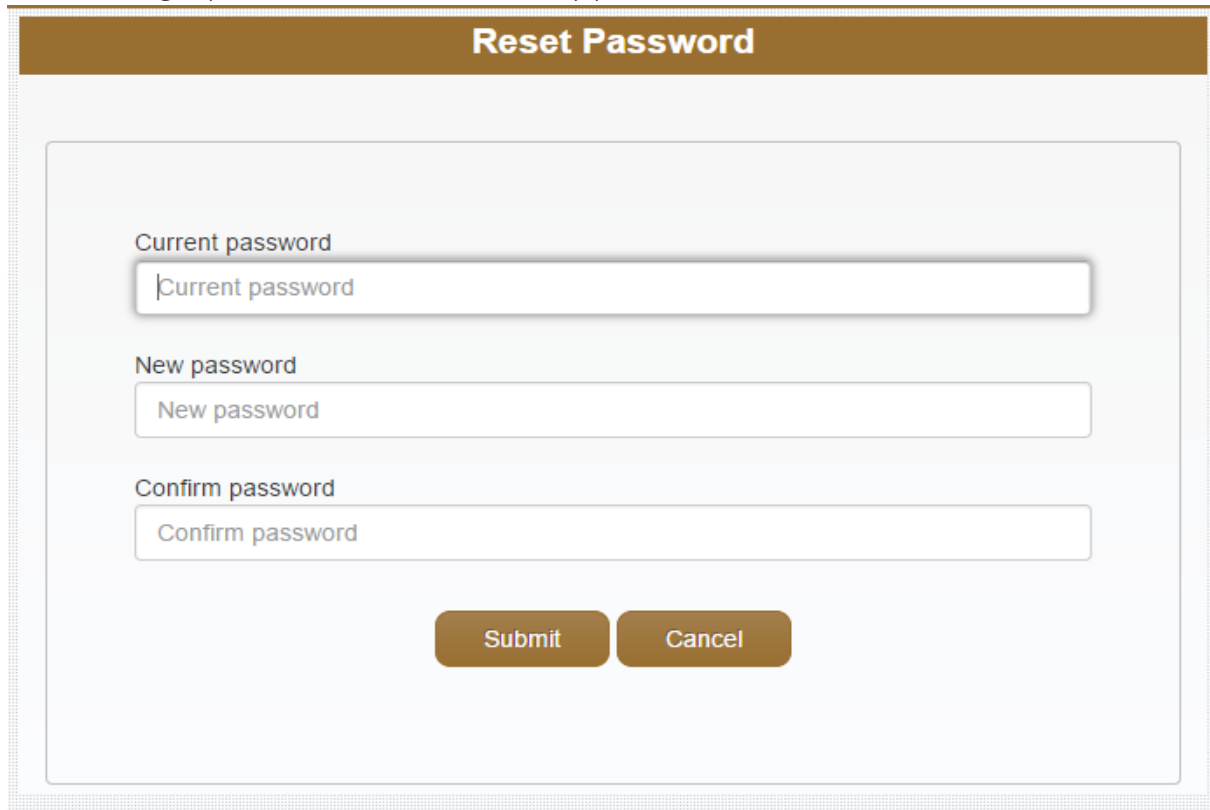
Haj Ref#	Name	Mobile	EID#	Passport#	DOB	Gender	Nationality	Status	
123456	Full Name (Placeholder)	123456789	123456789	123456789	12/31/1980	Female	الإمارات	Completed	
123456	Full Name (Placeholder)	123456789	123456789	123456789	12/31/1980	Female	الإمارات	Completed	
123456	Full Name (Placeholder)	123456789	123456789	123456789	12/31/1980	Female	الإمارات	Completed	
123456	Full Name (Placeholder)	123456789	123456789	123456789	12/31/1980	Female	الإمارات	Completed	
123456	Full Name (Placeholder)	123456789	123456789	123456789	12/31/1980	Male	الإمارات	Waiting for medical	

7. Change Password

It is recommended to change the password after you receive the default password. To do this; After Login , Click **Settings** icon on top-right corner and choose "change password" option.



The Change password window will appear as below



- You should enter the current password
- The new password must meet the following conditions
 - ✓ Minimum eight characters
 - ✓ At least one English alphabet (a-z or A-Z)
 - ✓ At least one number (0-9)
 - ✓ At least one special character (*, @, +....)

8. Logout from the System

It is mandatory to Logout when you finish your working time. If the system is idle for twenty minutes, the system will take you to login page again.